LS2PAC - Placing Holds (Requests)

Access LS2PAC by clicking "Search Catalog & Databases" button or entering search term(s) in the dialog box and clicking 'Go'



Although not necessary, it is a good idea to log in at this time. (You can also log in by choosing the My Account button as shown above instead of using the Search Catalog & Databases options.)

To log in: Click on the log in button -



Enter your 14 digit library barcode in the Library ID box and your personal PIN number in the PIN box and click Log In. (Or enter your EZ Login if you previously set one up.)

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At the search results screen you can determine if an item is available or is checked out. IMPORTANT – you will not be able to place a hold on an item that is available but you will see where to locate it in the library. If an item is not available, you may place a hold on it.

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Library Catalog (169) Magazine Articles 4431 Searching	Search Results for In God's Presence (Save Search) Sort By Relevance In God's presence : theological ref	View As List Flow Select Action Generation
All Locations Change Format Book 152 eBook 17 Electronic Resource 17 New Titles	By Suchocki, Marjorie. 1 Available at C.S. Thomas Library Book Place Hold Add To List Main Stac	You will not be able to place a hold on this book (Check Other Locations) shelf cks - BV215 .583 1996
Author Series Collection Publication Year Subject	In God's presence : encountering, worship (2010) By Standish, N. Graham Not Available at C.S. Friomas Libra	experiencing, and embracing the holy in You will be able to place a hold on this book
+ Language	BOUR Place Hold Add To List In the presence of God (1999) By Sproul, R. C.	

When you click on "Place Hold" for an item that is checked out, you will see a pop up window. Click in the appropriate item selection (it is sometimes best to select "I want a specific copy". If so, you will have the opportunity to select the specific copy.) Click on the Submit Hold (or Cancel) button. (If you are not already logged on, you will be prompted to enter your account information first.)

	Place a Hold ×
	In God's presence : encountering, experiencing, and embracing the holy in worship
	Pickup Location C.S. Thomas Library
	Select One I want the first available copy I want a specific copy
Format Book eBook Electronic Resource New Titles	Submit Hold Cancel
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 Subject Language 	Book Not Available at C.S. Thomas Library (Check Other Locations) ★★★★★ Place Hold Add To List Interference

If the hold was placed successfully, you will see a notification at the top of the screen indicating that the hold was placed.

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If you attempt to place a hold on an item that is available in the library, you will see a message telling you that the item is on currently on the shelf. You may close the window or click either OK or Cancel. In any case, the hold has not been placed because the item is available in the library.

Library Home Catalog Only	Denver Seminary Home Page		1	Student's Account 💌 Log Out	
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You may check on the status of your holds by accessing your account, clicking the Account Activity tab and choosing "Holds." You can view your pending holds as well as holds that are ready to pick up. (Holds not picked up within 7 days of notification are automatically cancelled.) You also have the option of canceling your holds, suspending them for pickup at a late time, or reactivating previously suspended holds.

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