

# Denver Seminary Library – Who Does What??



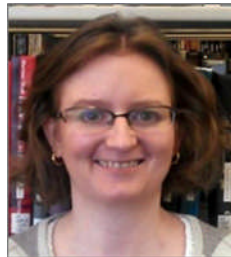
## **Keith Wells – Library Director:**

Reference (Including Classic and LS2 PAC instruction)  
GS 589                      Library Tours                      Strategic Planning  
Capital Expenditure Requests                      Copyright Compliance Policy



## **Nadine Ginkel – Library Systems and Operations Director:**

Library Operations Management                      Library Web Pages & Tutorials  
Library Systems Management                      Library Budget Management  
Professional Staff Supervision                      Class Instruction



## **Lisa Grover – Technical Services Librarian:**

Cataloging                      Processing                      Reference  
Library Survey                      Archives



## **Tom Jacobs — Collection Management Librarian:**

Book & Journal Acquisitions                      Reference  
Interlibrary Loan                      Volunteers  
Book Donations and Book Adoption



## **Charlotte Nutter — Circulation Administrator:**

Circulation (fines, renewals, ID cards, patron database, etc.)  
Copyright Compliance                      Reserves                      Lost & Found  
Student and Part time Staff Supervision and Training



## **Omeo Thao – Library Assistant:**

Copyright Compliance  
Circulation Assistance  
Cataloging Assistance