Denver Seminary Library – Who Does What??

**Keith Wells – Library Director:**

Reference (Including Classic and LS2 PAC instruction)  
GS 589  Library Tours  Strategic Planning  
Capital Expenditure Requests  Copyright Compliance Policy

**Nadine Ginkel – Library Systems and Operations Director:**

Library Operations Management  Library Web Pages & Tutorials  
Library Systems Management  Library Budget Management  
Professional Staff Supervision  Class Instruction

**Lisa Grover – Technical Services Librarian:**

Cataloging  Processing  Reference  
Library Survey  Archives

**Tom Jacobs — Collection Management Librarian:**

Book & Journal Acquisitions  Reference  
Interlibrary Loan  Volunteers  
Book Donations and Book Adoption

**Charlotte Nutter — Circulation Administrator:**

Circulation (fines, renewals, ID cards, patron database, etc.)  
Copyright Compliance  Reserves  Lost & Found  
Student and Part time Staff Supervision and Training

**Ome Thao – Library Assistant:**

Copyright Compliance  
Circulation Assistance  
Cataloging Assistance